

# Applying

All WPX retirees may participate in the company's Matching Gifts program. The individual wanting to make a charitable gift to a qualified 501(c)(3) organization can use the form at wpxenergy.com to request a match. Requests can be submitted via e-mail or U.S. mail. *All requests must include a copy of your receipt from the organization you supported.* 

International Note: Institutions not based in the U.S., Puerto Rico and U.S. Virgin Islands, qualify only if they have a U.S.based chapter with 501(c)(3) tax-exempt status. Please make sure to note which address is appropriate for the organization. Canadian organizations must submit a copy of their registered tax number verifying nonprofit status.

## Eligibility

The matching gift is donated to the overall organization, not to one specific program, fundraiser or individual. Matching Gifts will only be made to eligible 501(c)(3) organizations.

# **Eligible Organizations**

- Museums, performing arts, fine arts, community arts projects, zoological, botanical or historical societies
- Community environmental programs, conservation and animal protection programs
- Libraries, parks and school-related athletic booster clubs that have 501(c)(3) status
- County or state events that benefit the community (e.g. fairs, town halls, rodeos, etc.)
- County or state organizations including auxiliary police or volunteer fire departments
- Public or private primary or secondary schools (grades K-12), as well as certified pre-schools
- College, educational institutions or universities
- Accredited hospitals, clinics and health-related causes (American Heart Assoc.)
- Shelters and food banks
- Faith-based organizations that provide essential human services, excluding places of worship. (John 3:16 Mission)
- Faith-based educational institutions that are a separate 501(c)(3) from the church they are affiliated with
- United Way agencies

## Ineligible

- Non-501(c)(3) organizations
- Purchase of auction items, raffle tickets, events, etc.
- Labor, fraternal or political causes
- Places of worship or sectarian organizations
- Organizations that discriminate by race, color, religion, sexual orientation, national origin, age, marital status, disability, veterans status or any other basis protected by applicable discrimination laws
- Advertising, branding or marketing campaigns for WPX that aren't charitable in nature
- Memberships, dues or entry fees for an individual or group
- Tickets to events other than tickets for clients of non-profit organizations or students
- Airline tickets or travel costs including accommodations
- Specific sponsorship of salaries where an individual is raising support
- Tuition, fees or payments in lieu of tuition
- Alumni dues and memberships
- School PTAs

### **Contribution Amounts**

WPX requires a minimum gift of \$25 to be eligible for a charitable match. The maximum that will be matched is \$5,000 per retiree per calendar year. The contribution must have been paid, not merely pledged, with the retiree's own funds or securities having quoted market value. There can be no direct benefit, reward or consideration to the retiree stemming from the donation. If donating stock, a receipt from your broker is required that includes the number of shares and amount per share at the time of sale.

Additionally, the \$5,000 retiree capacity cannot be stacked on top of the \$10,000 employee capacity in the same calendar year. For example, if you exhaust your \$10,000 capacity as an employee in January, then retire in March, you are not eligible for the retiree benefit until the next calendar year. However, if you only used half of your \$10,000 capacity as an employee during the calendar year, then you would still have your full \$5,000 retiree capacity in the same calendar year.

WPX's Matching Gifts program shall not provide more than \$10,000 in benefits to any one individual in the same calendar year, with exceptions for United Way contributions made by employees and charitable matches associated with employee participation in the company's political action committee.

#### Governance

WPX Energy may suspend, change or terminate the program at any time. The Corporation via its program managers shall determine the interpretation, application and administration of the program provisions, and its decision shall be final.

### **Frequently Asked Questions**

#### Q What types of organizations are eligible?

A Organizations that have been granted a 501(c)(3) tax-exempt status are eligible except for churches and other places of worship. Please review the eligibility guidelines for a detailed listing of eligible and ineligible requests.

#### Q Can I combine my gift with the gifts of others and submit one Matching Gifts application?

A No. Each retiree must submit a request to have their gift matched. Only gifts by WPX retirees are eligible for match.

#### Q How does the application process work?

**A** Submit a request via e-mail or U.S. mail. Complete the form and attach a copy of your receipt from the organization to verify your gift. *Copies of checks will not be accepted as proof of a gift.* 

#### Q How long will it take to process my Matching Gifts request?

A Approved requests will be paid following the end of each quarter. This process reduces costs and creates efficiencies.

#### Q If I donate an item to a charity, is the value of the item eligible?

**A** No. WPX will only match monetary donations for which proof of the gift can be verified by the recipient organization.

#### Q How many times a year will WPX Energy match my gifts to the same organization?

**A** There is no limit, with the exception of the maximum dollar amount per calendar year. Multiple requests may be submitted each year for the same organization.

#### Q What is the minimum amount required for a gift to be matched?

A WPX requires a minimum of \$25 for charitable gifts to be eligible for match.

#### Q How long do I have to request a match from WPX after I made a donation to an eligible organization?

**A** Matching requests should be made in the same calendar year the gift was made. Exceptions will be made for donations in December. Those requests must be completed by the end of January in the ensuing year.